

CITY OF CAPE CORAL
REQUEST FOR SOLE SOURCE OR SINGLE SOURCE PURCHASE

Requesting Department: Public Works - Fleet Services

Vendor Name: Altec Industries

Address: 3755 Interstate Park Road West, Riviera Beach, FL 33404

Phone: 561-686-8550 E-Mail: chris.kyser@altec.com

Price: \$ 30,000 Account: 516-30511-534120-30 (Outside Services) Fund: Fleet ISF

Description of item to be procured:

Repairs, maintenance, parts and inspections of Altec Bucket Trucks

1.) Uniqueness of vendor's item/service. How is this vendor the only vendor uniquely qualified to provide the product or service:

They are a sole source vendor for inspections, repair and maintenance of Altec Bucket trucks. They are the nearest authorized dealer of Altec original equipment for sales, service, parts and maintenance in the Cape Coral, Florida area. This is one of three Altec Mobile Services Field offices that is an authorized dealership in the state of Florida for sales, parts and service.

2.) Market Research. Describe other, similar sources or products available in the market, if any, and why they are not acceptable:

There are no other authorized repair services for these vehicles in this area.

3.) Proposed Actions. Describe the actions the department will take to overcome the present barriers to competition for any future acquisition of this product or service:

Fleet Services will continue to research vendors for maintenance and repairs of Altec branded equipment.

Fleet Manager's Signature: Signature: AG FORBES Date: 9/29/2023

Interim Public Works Director's Signature: [Signature] Date: 10/02/23

Approval: Procurement Manager Wanda Roop (not to exceed \$50,000.00) Date: 10/18/23

Approval: City Manager _____ (not to exceed \$100,000.00) Date: _____

Council authorization required if exceeding \$100,000.00